



Riegel Farm Summer Day Camp

Summer Day Camp Program-Kindergarten to Eight Grade



Monday- Friday 9:00 a.m. to 3:30 p.m.

Session 1: June 8, 2015 - July 2, 2015 (No camp July 3, 2015)

Session 2: July 6, 2015 - July 31, 2015

Session 3: August 3, 2015 - August 14, 2015

**Fee: \$325.00 per session for Residents \$350.00 per session for Non-Residents

**Campers will receive a day camp T-shirt, lunch, swimming, and field trips.

(Payment Plans are Available/Family Discounts offered for Siblings)

\$25.00 non-refundable fee is due at time of registration

Registration/payment should be made at:

Riegel Farm Office: 580 Farmview Road, University Park, IL

Payments by Visa, MasterCard, American Express and Discovery Cards are accepted at Village Hall, 698 Burnham Drive.



Before and After Care

BEFORE CARE: 7:00 a.m.-9:00 a.m.

AFTER CARE: 3:30 p.m.-6:00 p.m.

ALL PAYMENTS ARE FINAL

Payment Schedule

Session 1 Payment Due: Friday, May 22, 2015

Session 2 Payment Due: Friday, June 19, 2015

Session 3 Payment Due: Friday, July 17, 2015

**Parent Orientation Meeting
Saturday, June 6, 2015
580 Farmview Road
University Park, IL
12:00 p.m.**

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Remember: Please send back all information requested by the day camp. This information is VERY important. Forms must be completed before your child can attend the camp.

TURN IN PAGES 3, 4, 5, 6 AND 7

THIS DAY CAMP IS A RECREATIONAL PROGRAM. YOU CANNOT CLAIM FEES PAID FOR THIS PROGRAM ON YOUR INCOME TAX RETURN.

CAMP INFORMATION

Thank you for allowing your child to attend an adventure of a lifetime here at Riegel Farm Day Camp. We are not a DAY CARE, but a Recreational Camp. We look forward to everyone having a fun time!! There will be field trips, swimming, crafts, sports, and games. In addition, there are always educational enrichment opportunities to challenge those explorative minds. Kids will make use of our softball fields, football fields, basketball courts, and of course, the animals!! Our camp is well rounded and very organized.

Below you will find a list of guidelines in regards to our day camp:

We will have three camp sessions:

Session 1: June 8, 2015 - July 2, 2015 (No camp July 3, 2015)

Session 2: July 6, 2015- July 31, 2015

Session 3: August 3 2015- August 14, 2015

**Fee: \$325.00 per child for Residents \$350.00 per child for Non-Residents

The camp is geared toward children in K-8th grades. We will accept 4 year olds if they are comfortable in an all day setting.

Camp hours will be Monday through Friday 9:00 a.m.-3:30 p.m. An example of our daily schedule would be:

| | |
|------------------|---|
| 9:00-9:30 a.m. | Check in time |
| 9:30-10:00 a.m. | Sharing time |
| 10:00-11:00 a.m. | Activity (crafts or movie time) bring snacks on swim days |
| 11:00-1:00 p.m. | Swimming (Hickok Aquatic Center/3 days per week) |
| 1:00-1:30 p.m. | Lunch (included with fee) |
| 1:30-2:30 p.m. | Library/nature activity/animal care or sports |
| 2:30-3:30 p.m. | Fun time |

1. Lunch is provided, unless noted on weekly schedule.
You are responsible for sending money on field trip and/or swim days.
2. Discounts given with more than one participant per family.

| | | |
|-------------|------------------------------|----------------------------------|
| Session I | \$325.00 per camper/resident | \$350.00 per camper/non-resident |
| Session II | \$325.00 per camper/resident | \$350.00 per camper/non-resident |
| Session III | \$162.50 per camper/resident | \$175.00 per camper/non-resident |

Credit card payments must be made at the Village Hall. Checks are payable to: University Park-Day Camp. **WE REQUIRE A \$25.00 NON-REFUNDABLE DEPOSIT. NO REFUNDS FOR CAMP FEES. DIRECTOR WILL CONSIDER ANY EXTENUATING SITUATIONS AND MAKE A DECISION.**

3. Session payments must be paid two weeks before the session begins. In case of illness or absence, please call (708) 534-4837 or 534-6456, before 9:00 a.m. The Program Supervisor may review unusual circumstances and make recommendations to management.

**DAY CAMP APPLICATION
(ONE CAMPER PER FORM)**

SESSION: ONE TWO THREE ALL (PLEASE CIRCLE)

FULL NAME OF CAMPER _____

NICKNAME IF ANY _____

HOME ADDRESS _____

CITY _____ ST _____ ZIP CODE _____

HOME TELEPHONE (____) _____ DAY TELEPHONE (____) _____

CHILD SIZE: S M L ADULT SIZE: S M L XL

DATE OF BIRTH _____ AGE _____ GRADE _____

PREVIOUS DAY CAMP EXPERIENCE: YES or NO

IF YES, WHEN AND WHERE? _____

PRIMARY EMERGENCY PERSON:

EMERGENCY NAME _____

EMERGENCY ADDRESS _____

EMERGENCY TELEPHONE NUMBER _____

MOTHER'S/GUARDIAN DAYTIME NUMBER _____

FATHER'S/GUARDIAN DAYTIME NUMBER _____

SECONDARY EMERGENCY PERSON:

EMERGENCY NAME _____

EMERGENCY ADDRESS _____

EMERGENCY TELEPHONE NUMBER _____

I release the Village of University Park, its officers, employees, and representative of all claims, which may arise, from my child/children participating with the University Park-Riegel Farm Day Camp.

Parent/Guardian Signature

Date

Waiver and Release of all Claims for Park and Recreation Programs

WAIVER AND RELEASE OF ALL CLAIMS: I have read this form carefully, and am aware that by registering and participating in, or registering my minor child for and allowing his or her participating in the Programs (hereinafter referred to as the "program"). I am WAIVING and RELEASING all claims for myself and my minor child arising out of such registration and participation. In consideration of the Village of University Park (the "Village") accepting me and/or my minor child as a participant in the Program, I hereby agree as follows:

ACKNOWLEDGEMENT AND ASSUMPTION OF RISK OR INJURY AND LOSS: I recognize and acknowledge that the Program involves risks of bodily injury, death and property loss. I hereby agree to, and do, assume the full risk of any injuries, including death, and of any property loss and of all expenses, costs, damages and losses that I, or my minor child on whose behalf I am signing, may sustain as a result of participating in any and all activities connected with or associated with the Program.

WAIVER AND RELEASE OF CLAIMS: I hereby agree to, and do, waive release and relinquish all claims, demands, rights of action, damages, and liabilities of every kind, known and unknown, present and future, that I, or my minor child on whose behalf I am signing, may have against the Village and its officers, agents, employees, insurers, related or affiliated individuals or entities, successors and assign arising out of, connected with, or in any way related to the Program of my minor child participating herein.

INDEMNITY AND DEFENSE: I hereby further agree to indemnify and hold harmless and defend the Village and its officers, agents, employees, insurers, related or affiliated individuals or entities, successors and assigns from any and all claims, lawsuits, demands, damages, liabilities, losses and expenses, including attorney's fees and administrative expenses, of every kind, known and unknown, present and future, arising out of, connected with, or in any way related to my or my minor child participation in the Program.

EMERGENCY CARE: In the event of an emergency, I authorize the Village to secure, from any licensed hospital, physician and/or other medical personnel, any treatment deemed reasonable and necessary for myself and/or my minor child immediate care and agree that I will be responsible for payment for any all such treatment rendered.

I have read and reviewed the terms on the waiver and release page of this document, and I am voluntarily signing it on behalf of my child _____, in my capacity as parent or legal guardian. By signing below, I am agreeing on behalf of my child to be bound along with my child by all terms and conditions of this Agreement as set forth.

I release the Village of University Park, its officer's employees, and representative's all claims, which may arise, from my child/children participation with the University Park-Riegel Farm Day Camp.

Parent/Guardian Signature

Date

MEDICAL FORM (ONE PER CAMPER)

INSURANCE COMPANY _____

GROUP# _____ CERTIFICATE# _____

PRIMARY INSURED _____

MEDICARD# _____ OTHER _____

DATE OF LAST COMPLETE PHYSICAL _____

Does participant need medication at camp? Yes ___ or No _____, if yes please list:

LIST MEDICAL CONDITIONS/ALLERGLIES: _____

FOODS TO VOID, CHLORINE AND ANIMALS? Yes ___ or No _____, if yes, please list:

IN CASE OF ILLNESS, WHO SHOULD THE CAMP CALL? _____

NAME _____ PHONE _____

Who will be responsible for picking up your child if you cannot?

| | | |
|------|--------------|-----------------------|
| NAME | () PHONE | RELATIONSHIP TO CHILD |
|------|--------------|-----------------------|

ARE THERE ANY SPECIAL CIRCUMSTANCES OR BEHAVIOR THE RECREATION DEPARTMENT SHOULD BE AWARE OF?

OTHER SPECIAL CONSIDERATIONS _____

EMERGENCY CARE: In the event of an emergency, I authorize the Village to secure, from any licensed hospital, physician and/or other medical personnel, any treatment deemed reasonable and necessary for myself and/or my minor child immediate care and agree that I will be responsible for payment for any/all such treatment rendered. I also understand any medications, prescriptions, over the counter medications brought to day camp must be turned over to the staff in their original containers before departure.

Parent/Guardian Signature

Date

CAMP DISMISSAL FORM (ONE PER CAMPER)

It is extremely important for all campers to be picked up on time. Campers must be picked up by 3:30 p.m. **SHARP**

My child/children:

- (a) _____ Walk to and from camp
- (b) _____ Will ride bicycle to and from camp **(All bikes must have secured locks)**
- (c) _____ Responsible person will drop off and pick up my child from camp
- (d) _____ Other _____
(Please Specify; i.e. Bus/Van pickup service provided by:_____)

In case of rain, my child/children will:

- (a) Walk home
- (b) Be picked up by
- (c) Ride bike

I understand that in the event my child/children has to leave the camp earlier than normal dismissal time, I must send a written note and call the Recreation Department. I also understand that my child/children will not be released to anyone under the age of 18 without written consent from parent or guardian and a call from responsible person.

In case of emergency, if I am not able to pick up my child/children I authorize the following adults to do so:

- 1. Name _____ Telephone (____) _____
- 2. Name _____ Telephone (____) _____
- 3. Name _____ Telephone (____) _____
- 4. Name _____ Telephone (____) _____

**FIELD TRIP (S) PERMISSION SLIP
(ONE PER CAMPER)**

I release the Village of University Park, its officers, employees, and representative of all claims, which may arise, from my child/children participation with the University Park-Riegel Farm Day Camp field trips and swim days.

Parent/Guardian Signature

Date

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PHOTOGRAPHY AND INTERNET POLICY

Sometimes our staff may take pictures during day camp for the local newspaper or use them for marketing, and promotional materials for our department.

_____ Yes, my child can be photographed by staff for the newspaper or internet.

_____ No, I object to my child being photographed by staff for the newspaper or internet.

Parent or Guardian's Signature

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STATEMENT OF PARENT OR GUARDIAN:

I have read and answered the above questions in this registration packet to the best of my knowledge. I understand that if any information I have provided is found to be false, my child may be removed from this program with NO REFUND.

PARENT INFORMATION SHEET

The Parks and Recreation Department will be sponsoring a BEFORE and AFTER CARE PROGRAM. This is NOT a Daycare, it is a recreation program. The hours and fees are as follows:

| | | |
|---------|-----------------------|---------------------|
| BEFORE: | MONDAY THROUGH FRIDAY | 7:00 a.m.-9:00 a.m. |
| AFTER: | MONDAY THROUGH FRIDAY | 3:30 p.m.-6:00 p.m. |

After 6:00 p.m., you will be charged a late fee. The fee is \$1.00 per minute that you are late. This must be paid before your child/children will be able to attend the before or after care the following week. If you have not arrived by 6:30 p.m., and have not called, the police department will be notified.

Parent or authorized adult must sign child in and out. Child will not be released to anyone except parent, legal guardian or authorized person.

For your child's safety, as well as our staff, please make sure that you list ALL persons who may be picking up your child or notify us of any changes. We will put them on file at the Parks and Recreation Department. Staff may ask for photo identification from these persons.

This program is not incorporated into the Regular Day Camp. The fee is due every Friday and if this fee is not paid on Fridays, your child will not be able to attend the before or after care program. (For fee schedule, check Before/After Care form on page 8)

IN ADDITION, IF YOUR CHILD IS NOT IN THE BEFORE OR AFTER CARE PROGRAM AND ARRIVES BY 8:45 A.M. OR YOU HAVE NOT PICKED HIM/HER UP BY 3:45 P.M., YOU WILL BE CHARGED THE DAILY FEE OF \$7.00.

NO REFUNDS

Make checks and/or money orders payable to: The Village of University Park

Mail/Receive Payments:
Village of University Park
C/O Parks & Recreation Dept.
698 Burnham Drive
University Park, IL. 60484
Attn: Riegel Farm Summer Day Camp

**VISA, MASTERCARD, AMERICAN EXPRESS AND DISCOVER
ACCEPTED AT THE VILLAGE HALL**